

Extension Faculty Promotion and Tenure Workshop

AGENDA

April 4, 2018, 9:30am – 3:30pm

Nationwide and Ohio Farm Bureau 4-H Center, International Room (110)

- 9:30 am** Registration, light refreshments and networking
- 10:00 am** Welcome and workshop outline with today's objectives; Recap of 2017, i.e. number of vitas reviewed, etc. – **Andy Londo**
- 10:15 am** 30,000-foot view of where Extension “fits” in college, university; Principles of the P&T process; Status of VITA – **Ken Martin**
- 10:30 am** Developing a long-range plan to prepare for the P&T process and getting your dossier organized – **Andy Londo**
- 11:00 am** The role that your Associate Chair and Assistant Director play in the P&T process – **Jackie Wilkins and Greg Davis**
- 11:45 am** Lunch
- 12:15 pm** Communicating the culture of what it means to be a contributing tenure-track faculty member in Extension (i.e. Finding your academic voice) – **Cindy Torppa**
- 12:45 pm** Curriculum update – Definition, requirements and writing the narratives; How to write concise and meaningful narratives – **Eric Barrett**
- 1:15 pm** Writing appropriate quality indicators – **Jeff McCutcheon**
- 1:50 pm** From the Chair and POD perspective: Things that “catch the eye” of the POD; The verification process and what is important to keep; Other things you want to know to make your dossier look professional – **Jeff McCutcheon and Andy Londo**
- 2:15 pm** P&T Committee panel Q&A (Each registrant will be required to send in two questions at time of registration) – **All P&T Committee Members Present**
- 3:00 pm** One-on-One Coaching – **All**
- 3:30 pm** Adjourn

